



18 October 2022



Dear

**Official information request - Living wage rates of pay for cleaners and security in your Department**

**Our Ref: OIA353/1**

1. I refer to your official information request dated 28 September 2022 for:
  - 1.1 Who are the cleaning and security contract providers currently delivering these services? (Please list these by property address and lease area)
  - 1.2 What are the expiration dates for each of the contracts?
  - 1.3 Are the contractors required to pay the staff employed to perform the contracted work at least the Living Wage?
  - 1.4 Which of the contracts do not have a rate that is equivalent to the Living Wage rate as a minimum pay requirement?
  - 1.5 What instruction or advice, if any, has been given to contractors whose contracts extend beyond September 1, about implementing the NZ Living Wage rate on 1 September 2023
  - 1.6 If catering and/or kitchen staff are directly or indirectly employed by your agency, does the minimum rate of a Living Wage rate apply to them also?
2. Crown Law sublease both Auckland and Wellington offices. For Wellington we sublease through Ministry of Justice and for Auckland we sublease through Serious Fraud Office. Both Departments hold the contracts for cleaning and security services as below:

	<b>Wellington 19 Aitken Street (3080.5 m<sup>2</sup>)</b>	<b>Auckland 188 Quay Street (104 m<sup>2</sup>)</b>
<b>Cleaning</b>	Spotless Cleaning. This team is paid the living wage through Ministry of	Total Property Services (this company is the provider for the building).

	Justice's contract with them.	This cleaning team are paid the living wage as this was requested by SFO to the cleaning company.
<b>Security</b>	First Security are used as and when needed.  A variation to First Security's contract has a provision for the Living Wage.	NA

- 2.1 Crown Law are not the contract owners for cleaning and security services, so we are unable to provide dates of these contracts.
- 2.2 Crown Law use Season and Dressed as their main caterers (as and when needed). A condition of us using Season and Dressed is that all of their staff are paid at least the living wage.

### **Proactive release**

3. Please note that we may publish this response (with your personal details redacted), and any related documents, on Crown Law's website if we decide proactive release of this information is or may be in the public interest. If you have any concerns about this, please let us know within 10 working days of the date of this letter.
4. If you wish to discuss this decision with us, please feel free to contact the writer, contact details below.

Yours faithfully  
**Crown Law**



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